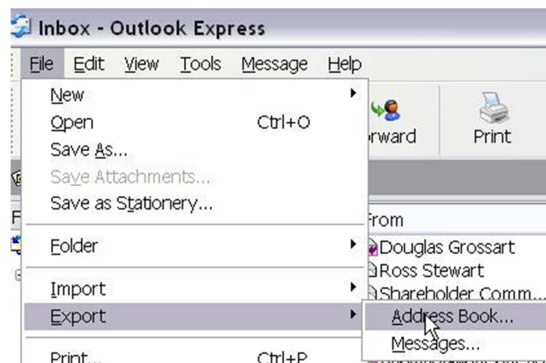


EXPORT/IMPORT OF ADDRESS BOOK

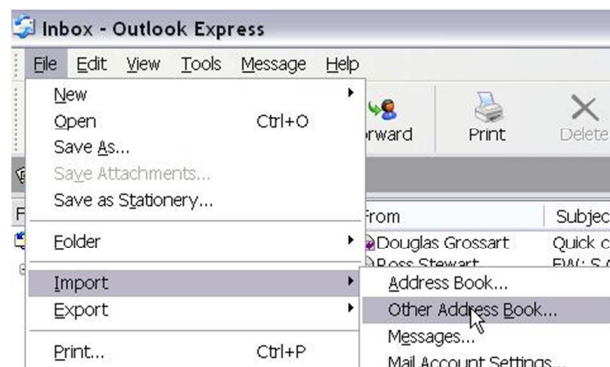


Select .csv file format then click on Export...

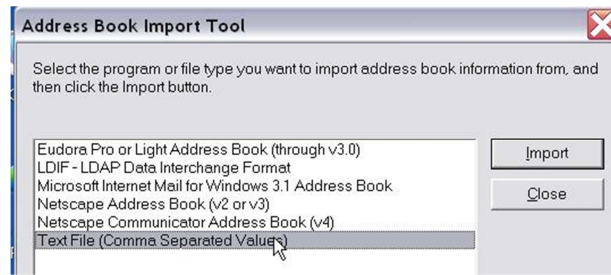


Caution here! Make sure you select the fields you want. For some strange reason First Name, Last Name and some other obvious ones are not selected. Safest to just select the lot, scrolling down to make sure you haven't missed any. Then follow the prompts to save the .csv file to a floppy or wherever. **Keep this as a back up.**

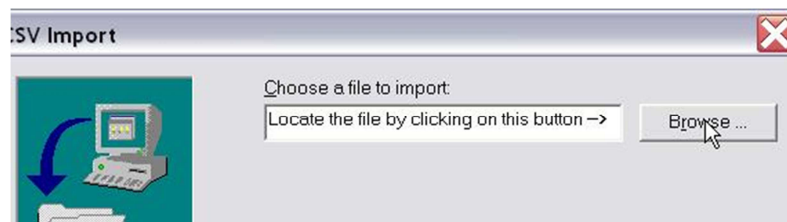
Then go to the other computer and..



Note! Select 'Other Address Book' **not** 'Address Book'...



Then click on 'Import' and...



...then follow the prompts and you're done.

Make sure you delete any common addresses before importing to avoid duplications
– CNTRL+A allows you to delete the lot in one hit.

The advantage of doing it this way is you create a backup .csv file as a by-product and this can be viewed (and printed, if you wish) in Excel. It is also compatible with most email client programs.